



# GEOCACHING PERMIT APPLICATION

DATE: \_\_\_\_\_

## CACHE OWNER INFORMATION:

Name: \_\_\_\_\_ Caching Nickname: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## CACHE INFORMATION:

National Trail Parks and Recreation District Park Requested (*A photo of the proposed site and of the proposed cache container should be furnished with this application.*):

Website(s) this cache will be listed on: (List the URLs) \_\_\_\_\_

Cache Name and GC Number (as listed on geocaching website): \_\_\_\_\_

GPS Coordinates: \_\_\_\_\_

Physical Location: \_\_\_\_\_

Cache Container Description: \_\_\_\_\_

Container Contents: \_\_\_\_\_

## NTPRD Liability Release

I, the undersigned, hereby assume all risks and hazards incidental to the conduct of activities and transportation to and from NTPRD while participating in this program. I do further hereby resolve, absolve, indemnify and hold harmless the NTPRD, its Board, organizers, sponsors and instructors appointed by them. I grant NTPRD and City of Springfield permission to publish in print, electronic or video format the likeness or image of my child or myself. I release all claims against the NTPRD and the City of Springfield with the respect to copyright ownership and publication, including any claim for compensation related to use of the materials. A service fee of \$25 will be imposed for all returned checks and could result in refusal of future participation. All customer-initiated program/activity withdrawals are entitled to receive a household credit for the program fee minus a 15% refund-processing fee if requested in the allotted time: Camps – Two (2) days following the original registration deadline; Athletics – One (1) month following the original registration deadline; Special events/single day events/instructor-provided classes – Prior to original registration deadline. NTPRD reserves the right to cancel or postpone any program/activity upon which the customer is entitled to a full refund of the program fee in the form of a check.





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## GEOCACHING POLICY OF THE NATIONAL TRAIL PARKS AND RECREATION DISTRICT

- Written permission in the form of a permit from the National Trail Parks and Recreation District must be obtained before placement of any cache on Park property. There is no permit fee.
- Each cache will be issued a permit number. The cache or container must be labeled on the outside with the issued permit number. Each geocache must have a separate permit even if the same person is applying.
- A permit is valid for one year. After the expiration date, the cache must be re-permitted or removed and archived
- Geocachers will have access to all NTPRD parks, but there will be an allowable limit.
  - Neighborhood Parks: 1 cache
  - Community Parks: 3 caches
- Placement of a cache must be within 15 feet of the edge of a trail. No hikers are permitted off trail/bushwhacking in any of the NTPRD parks.
- NTPRD has the right to set a limit of caches in one park and will deny future requests on grounds of effective management. After one year of placement, it is NTPRD's right to ask for removal of a cache which would make an opening for other cachers to make placement.
- NTPRD must be notified when a cache is moved or eliminated.
- No burying or climbing is permitted; caches must be at ground level. Cutting trees, shrubs or plants is also prohibited.
- Container contents must be legal and suitable for all ages.
- The cache owner is responsible for care and monitoring of the cache while on NTPRD property. Please monitor often enough to determine if clues or physical features are current. (Monthly is recommended).
- Caches placed in NTPRD parks must be available to the public via a public website. Caches for private access will not be accepted.
- All NTPRD park rules must be followed including the use of parks during daylight hours only.
- Any geocache found by NTPRD not in compliance with these rules or determined not to be in the best interest of the Park District will be removed and permit revoked.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Park District Representative Signature

\_\_\_\_\_  
Date

**Please return completed form to  
National Trail Parks and Recreation District,  
1301 Mitchell Blvd, Springfield, OH 45503**

**Questions: Call (937) 328-7275 or Email: [NationalTrail@springfieldohio.gov](mailto:NationalTrail@springfieldohio.gov)**

OFFICE USE ONLY: \_\_\_\_\_ Request Approved \_\_\_\_\_ Request Denied \_\_\_\_\_ Date \_\_\_\_\_ Initials

PERMIT # \_\_\_\_\_

NOTES: \_\_\_\_\_

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